

CYSA TEAM APPLICATION FOR A CYSA SANCTIONED TOURNAMENT

In order to be considered timely, applications must be received by tournament no later than eight (8) weeks prior to tournament start date. Official withdrawal must be by written request sent; no later than 14 days prior to the tournament start date. It is the team's responsibility to know the tournament's refund policies prior to applying. Tournaments are required to provide tournament rules & policies to any team upon request. Tournaments cancelled due to weather or any other unforeseeable act may retain a portion of or all of the team's entry fee subject to approval of the CYSA Tournament Chairman in accordance with CYSA policies.

Tournament Name _____ Tournament # _____ Tournament Date _____
 Team Name _____ District # _____
 League of Players' Registration _____
 Team Contact Person _____ E-Mail _____
 Address _____ City / State / Zip Code _____
 Cell Phone (____) _____ Home Phone (____) _____ Work Phone (____) _____ Fax (____) _____

ROSTER INFORMATION			
Coach _____	Asst. Coach _____		
Phone (____) _____	Cell (____) _____	Phone (____) _____	Cell (____) _____
E-mail _____	E-mail _____		

PLAYER NAME	BIRTHDATE (MM/DD/YY)
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
14. _____	_____
15. _____	_____
16. _____	_____
17. _____	_____
18. _____	_____

CIRCLE SELECTIONS:			
GENDER:	M	F	
DIVISION:	1	3	4 5
AGE GROUP:	U11	U12	U13
	U14	U15	U16
	U17	U18	U19
TEAM STANDINGS:			
LEAGUE:	WINS:	_____	
	LOSSES:	_____	
	TIES:	_____	
TOURNAMENTS:	WINS:	_____	
	LOSSES:	_____	
	TIES:	_____	

DISTRICT TOURNAMENT COORDINATOR STAMP
DATE PROCESSED: _____

THIS FORM DOES NOT CONSTITUTE AN OFFICIAL TEAM CREDENTIAL
 I have read and acknowledge the procedures listed on the reverse side of this application (check box) _____
Team official's name

CYSA TEAM TOURNAMENT APPLICATION PROCEDURES

Applying to a CYSA Tournament

1. Teams may begin applying to tournaments for the new season on 5/1/08. Teams must apply using the 2008-2009 application form. Tournament application deadlines are eight (8) weeks prior to the tournament weekend. Because some tournaments receive more applications than can be accommodated, each tournament reserves the right to close the tournament to further applications prior to the application deadline. This policy is in place so that rejected teams have the opportunity to apply to other tournaments.
2. All tournament applications must be sent to your District Tournament Coordinators for verification and approval except for State Cup, Association Cup, District Events, and Jamborees.
3. If any of these requirements are not met, your application will be returned to you without being approved:
 - a. Complete the entire application form, except for the District Tournament Coordinator box.
 - b. Sign the application indicating that you have read and understand the CYSA policies listed on the back of the application form.
 - c. All applications must contain complete birth dates (i.e.... 05/02/90, 02/13/95) for each player on the roster.
 - d. Include an envelope addressed to the tournament that you are applying to and with proper postage affixed.
 - e. Submit the application, and envelope to your District Tournament Coordinator for his/her approval.

** A check for entry fee may be included if payment has not already been submitted to the tournament.

4. No team representative is authorized to forward a tournament application to a tournament without first receiving DTC approval.
5. You may apply to only one tournament per weekend, whether CYSA, out-of-state or foreign.

Submitting a new CYSA Tournament Application following rejection or withdrawal from a tournament.

1. Acceptance and rejection notices for application received by the tournament before the application deadline will be mailed within seven days of the application deadline date. If you are rejected from a tournament and are reapplying to another one on the same weekend, you must send a copy of the rejection letter along with the second application. Failure to do this will result in a delay in processing of the second application.
2. A team wishing to withdraw from a tournament must do so in writing. The withdrawal request must be sent to the tournament director no later than 14 days prior to the start of the tournament. The withdrawing team must be able to provide written confirmation of their withdrawal request that includes acknowledgement from the tournament director. If you have withdrawn from a tournament and are reapplying to another one on the same weekend, you must send a copy of the written withdrawal request and the acknowledgement of the tournament along with the second application. Failure to do this will result in a delay in processing of the second application.

League and Team Responsibilities

1. A team participating in a tournament agrees to abide by all rules, regulations, policies and procedures as set forth by US Youth Soccer, CYSA and the individual tournament. Failure to do so may result in appropriate penalties as specified by those organizations.
2. It is the responsibility of the coach to have the following paperwork available when entering a tournament:
 - a. Copy of official team roster, also known as the "goldenrod" with the District Registrar/District Commissioner official seal.
 - b. US Youth Soccer member passes that have been laminated and that have the District Registrar/District Commissioner official on the back.
3. US Youth Soccer Membership forms with original signature of parent/guardian or player (in the case where the player has reached eighteen years of age), for each player on roster.
4. It is the responsibility of the individual leagues to ~~notify~~ inform their coaches of the all tournament application and withdrawal procedures.

Team Penalties and Fines

1. Any team formally accepted into a tournament (when a timely acceptance notice has been sent to the team and the team is included on the LIST OF TEAMS ACCEPTED which is on file with DTC and CYSA) shall be penalized for the following offenses:

LATE WITDRAWAL

An accepted team withdraws from a tournament within 14 days of the tournament starting date without tournament approval. Tournament officials must show proper notification of the team's acceptance.

FORFEITURE

An accepted team fails to take the field and start the match with the required minimum number of players in any game of the tournament. The referee must document the failure of a team to do so with an official game card. A copy of the game card must be submitted along with the infraction report form.

MULTIPLE APPLICATIONS

A team applies to more than one tournament (CYSA or out of state) on the same tournament weekend. Infractions must be confirmed by the respective District Tournament Coordinator or the CYSA office.

FALSIFIED OR ILLEGAL CREDENTIALS

A team is excluded from play due to the use of false credentials or illegal players(s)

ALLOWING AN UNCREDENTIALLED OR IMPROPERLY CREDENTIALLED PLAYER TO PARTICIPATE

A coach or team official allows a player who is improperly credentialed to the team to participate in any tournament game

2. Assessment and collection of team fines will be administered by the tournament director and hosting league with notification being made to the offending team, the offending team's league, the offending team's District Commissioner and the CYSA Tournament Committee Chairman.

APPLICATION FOR A CYSA SANCTIONED TOURNAMENT FOR USE BY NON-CYSA TEAMS

In order to be considered timely, applications must be received by tournament no later than eight (8) weeks prior to tournament start date. For tournaments with Unrestricted Status, each non CYSA team's application to participate in the tournament must be submitted to the CYSA office no later than 90 days prior to the tournament start date. Official withdrawal must be by written request no later than 14 days prior to the tournament start date. It is the team's responsibility to know the tournament's refund policies prior to applying. Tournaments are required to provide tournament rules & policies to any team upon request. Tournaments cancelled due to weather or any other unforeseeable act may retain a portion of or all of a team's entry fee subject to approval of the CYSA Tournament Chairman in accordance with CYSA policies.

Tournament Name _____ Tournament # _____ Tournament Date _____
 Team Name _____ Affiliated State Association or Organization _____
 Team Contact Person _____ E-Mail _____
 Address _____ City / State / Zip Code _____
 Cell Phone () _____ Home Phone () _____ Work Phone () _____ Fax () _____

ROSTER INFORMATION

Coach _____ Asst. Coach _____
 Phone () _____ Cell () _____ Phone () _____ Cell () _____
 E-mail _____ E-mail _____

PLAYER NAME	BIRTHDATE (MM/DD/YY)
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
14. _____	_____
15. _____	_____
16. _____	_____
17. _____	_____
18. _____	_____

CIRCLE SELECTIONS :

DOES THIS TEAM PLAY IN A PREMIER LEAGUE?

	YES	NO
GENDER:	M	F
DIVISION:	1	3 4 5
AGE GROUP:	U11	U12 U13 U14 U15 U16 U17 U18 U19

TEAM STANDINGS:

LEAGUE: WINS: _____
 LOSSES: _____
 TIES: _____

TOURNAMENTS: WINS: _____
 LOSSES: _____
 TIES: _____

STATE CUP STANDINGS: WINS: _____
 LOSSES: _____
 TIES: _____

THIS FORM DOES NOT CONSTITUTE AN OFFICIAL TEAM CREDENTIAL
 I have read the procedures listed on this application and I understand that my team is fully subject to the jurisdiction of CYSA for all purposes, including but not limited to, rules of play and all disciplinary procedures and rulings, arising out of or relating to the tournament.

_____ (check box) _____
 Registered team official's name Date

TOURNAMENT APPLICATION PROCEDURES FOR NON-CYSA TEAMS ²⁰⁰⁸⁻²⁰⁰⁹

Applying to a CYSA Tournament

1. Teams must apply using the 2008-2009 application form. Tournament application deadlines are eight (8) weeks prior to the tournament weekend. Because some tournaments receive more applications than can be accommodated, each tournament reserves the right to close the tournament to further applications prior to the application deadline.
2. If any of these requirements are not met, your application will be returned to you:
 - a. Complete the entire application form.
 - b. Sign the application indicating that you have read and understand the CYSA policies listed on the back of the application form.
 - c. All applications must contain complete birth dates (i.e... 05/02/99, 02/13/99) for each player on the roster.
 - d. Submit the application to the tournament director no later than the application deadline

Acceptance, Rejection and Withdrawal Correspondence

1. Acceptance and rejection notices for application received by the tournament before the application deadline will be mailed within seven days of the application deadline date
2. A team wishing to withdraw from a tournament must do so in writing. The withdrawal request must be sent to the tournament director no later than 14 days prior to the start of the tournament.

Team Responsibilities

1. A team participating in a CYSA tournament agrees to abide by all rules, regulations, policies and procedures as set forth by US Youth Soccer, CYSA and the individual tournament. Failure to do so may result in appropriate penalties as specified by those organizations.
2. Any non CYSA team must participate using the credentials as required by US Youth Soccer and CYSA tournament policies. Said credentials shall be issued and approved by the USSF Organization Member that the team designated on its initial application.
3. It is the responsibility of the coach to have the following paperwork available when entering a tournament:
 - a. Copy of official team roster signed by the appropriate authority
 - b. Member passes approved and signed by the appropriate authority and laminated.
 - c. Copies of add, release or transfer forms for players added to or dropped from your team, including adult add forms.
 - d. Consent for Medical Treatment forms with original signature of parent/guardian or player (in the case where the player has reached eighteen years of age), for each player on roster.
4. Any team accepted to a CYSA tournament may participate in the tournament only as a member of the USSF Organization Member it designated on its initial application. From the time the team submits its initial application until the conclusion of the tournament, the team is not permitted to change its specified identification or affiliation. Any team that does so will not be permitted to participate in the tournament.
5. For tournaments with Unrestricted Status, each non CYSA team's application to participate in the tournament must be submitted to the CYSA office no later than 90 days prior to the tournament start date.
6. For tournaments with Unrestricted Status, each non CYSA team in this tournament or the USSF Organization Member with whom it is affiliated must provide to the CYSA office a certificate of insurance that (1) states that its coverage is primary to CYSA insurance coverage; (2) names the California Youth Soccer Association, Inc. and the owner of the field or fields where the tournament is played as an additional insured; (3) provides liability coverage in the amount of at least \$1,000,000 per occurrence and \$5,000,000 aggregate per location; (4) provides accident medical expenses coverage in at least the amount of \$300,000; and (5) provides coverage, without limitation, for any claims or causes of action relating to or arising out of the organization member team(s) participation in the tournament, including premises liability.

CYSA Tournament Guest Player Participation Policies

1. A CYSA tournament shall be allowed to accept teams with no more than seven (7) guest players.
2. An individual team may utilize no more than seven (7) approved guest players for any single event (tournament).
3. At no time shall the number of players rostered to a team minus the number of number of players on the official team roster who will not participate in the specific event, plus the number of guest players being utilized for the specified event total more than 18 players.

Examples:

- a. If a team has eighteen (18) players currently on their roster of which fourteen (14) are active and are going to play in an upcoming tournament. The team may add up to four (4) guest players for the tournament.
 - b. A team has sixteen (16) players currently on their roster of which eleven (11) are active and are going to play in an upcoming tournament. The team may add up to seven (7) guest players for the tournament.
 - c. A team has fourteen (14) players currently on their roster of which seven (7) are active and are going to play in an upcoming tournament. The team may add up to seven (7) guest players for the tournament.
7. Guest players are defined as players who are currently registered, but who are not listed as a rostered member of the team with which they are playing for the particular event. Guest players will use their member passes from the "loaning" team (team on which they are officially rostered).
 8. Teams other than CYSA teams must abide by the CYSA guest player policies. Guest players must be listed and identified as a guest player on the team travel roster, must have a valid member pass, consent for medical treatment form, and have proper approval from their State Association, Affiliate or National Federation.
 9. Guest players must use credentials from the same Affiliated Organization or Federation and same season as those being used by the team with which they are playing.